

HARVARD MODEL UNITED NATIONS BRAZIL 2027 - PARTICIPANT TERMS AND CONDITIONS

Please read these Terms and Conditions carefully. They contain important provisions regarding eligibility, payment, accommodation, conduct, personal data, risk allocation, disciplinary action, cancellation, and dispute resolution. By submitting a registration, making or authorizing payment, attending the Conference, or accepting a country or committee assignment, the Participant, the Participant's parent or legal guardian (if applicable), the Faculty Advisor, and the registering school or organization acknowledge that they have read, understood, and agreed to be bound by these Terms.

1. DEFINITIONS, ORGANIZERS, AND CONTRACTING STRUCTURE

1.1 “Conference” means Harvard Model United Nations Brazil 2027 (“HMUN Brazil”), scheduled to take place from March 19 through March 21, 2027 at Novotel São Paulo Center Norte, the Official Conference Hotel, in São Paulo, Brazil, including its committee sessions, ceremonies, trainings, workshops, official social function, digital platforms, hotel activities, and related programming.

1.2 “HIRC” means Harvard International Relations Council, Inc. “Instituto Diplomun” means Instituto Diplomun. HIRC and Instituto Diplomun are referred to collectively as the “Organizers” and individually as an “Organizer.” “Official Conference Hotel” or “Official Hotel” means Novotel São Paulo Center Norte, unless a replacement property is designated under Section 7.13.

1.3 “Participant” means any Delegate, Faculty Advisor, Delegation Head, authorized chaperone, parent or legal guardian attending any Conference activity, and any other registered attendee. “Delegation” means the school, educational institution, MUN club, nonprofit organization, or approved private group under which one or more Participants register.

1.4 The Conference is jointly produced and administered by the Organizers according to responsibilities allocated between them. Each Organizer may perform registration, academic, operational, communications, data-processing, finance, safeguarding, or event-management functions. Nothing in these Terms creates an employment, partnership, agency, fiduciary, or franchise relationship between a Participant and either Organizer.

1.5 No provision of these Terms, no Conference award, and no participation in HMUN Brazil constitutes admission to, enrollment in, academic credit from, employment by, or any other status with Harvard University. Participants may not represent otherwise.

1.6 The person submitting a Delegation registration represents and warrants that such person has authority to bind the Delegation to operational and payment obligations, to provide accurate information, and to obtain all required parent, guardian, school, and Participant authorizations. Each adult Participant accepts these Terms personally. A parent or legal guardian accepts these Terms on behalf of each minor Participant.

1.7 These Terms incorporate by reference the Code of Conduct, Security and Safeguarding Policies, the Privacy Notice attached as Annex A, the Media Release Terms attached as Annex B, payment instructions, hotel booking rules, committee rules of procedure, the separate post-acceptance Liability Waiver and Assumption of Risk Form, and other official policies published or sent by the Organizers, as updated in accordance with Section 24. Annex B contains the Media Release terms only; the required acknowledgment and authorization of those terms will be completed and signed within the post-acceptance Liability Waiver process after an application has been approved.

2. ELIGIBILITY

2.1 A Delegate must be at least thirteen (13) years old on the first day of the Conference and must satisfy one of the following academic-status requirements:

- (a) be currently enrolled in a high school, secondary school, or equivalent educational program during the academic year in which the Conference takes place; or
- (b) have graduated from high school or an equivalent program during the immediately preceding academic year and be participating during no more than the first academic year following graduation (the “First Gap Year”).

2.2 A person is not eligible to serve as a Delegate if such person is enrolled full-time in a college, university, or other post-secondary degree program, has completed more than one academic year after high-school graduation, or otherwise falls outside Section 2.1.

2.3 The Organizers may require proof of age, school enrollment, graduation date, gap-year status, identity, or institutional affiliation at any time. Acceptable documentation may include a passport or

government-issued identification, school identification, enrollment declaration, transcript, graduation certificate, or letter issued by the school.

2.4 Any false, misleading, altered, incomplete, or fraudulently obtained eligibility document or statement may result in immediate denial of registration, cancellation of assignments, expulsion without refund to the extent permitted by law, notification to the relevant school or guardian, and exclusion from future events.

2.5 A Faculty Advisor or authorized chaperone must be at least eighteen (18) years old, must not be eligible to participate as a Delegate, and must be duly authorized by the relevant school, Delegation, or parent/legal guardian. Each Delegation must maintain a minimum ratio of one (1) registered and approved Faculty Advisor or authorized adult chaperone for every twenty (20) minor Delegates, or fraction thereof, throughout the Conference.

2.6 Applications may be submitted either as a Delegation or by an Individual Delegate. An Individual Delegate who is under eighteen (18) years old must, as a condition of participation, be associated with and supervised by a registered and approved Faculty Advisor, authorized adult chaperone, parent, or legal guardian who is at least eighteen (18) years old. An Individual Delegate who is eighteen (18) years old or older may attend without a Faculty Advisor, subject to all other eligibility, conduct, documentation, payment, hotel, and safeguarding requirements. The Organizers may administratively group Individual Delegates for assignment or logistics without creating a school or institutional affiliation.

2.7 Meeting the eligibility requirements does not guarantee acceptance. Submission of an application, receipt of an application confirmation, provision of documents, prior participation in another HMUN conference, or any other step in the application process does not create any right or guarantee of approval, acceptance, a Conference seat, a country or committee assignment, or participation. The Organizers may approve, deny, waitlist, conditionally accept, or limit applications based on capacity, safeguarding considerations, payment status, prior violations, delegation composition, academic and operational needs, or other reasonable Conference considerations, provided that any decision complies with applicable law.

3. REGISTRATION, ACCEPTANCE, AND DELEGATION RESPONSIBILITIES

3.1 A registration is only an application until expressly approved and accepted in writing by the Organizers. Applications may be submitted either through a Delegation registration or through the Individual Delegate registration pathway. Submission of an application does not guarantee approval or participation, and no applicant should make non-refundable travel or other arrangements in reliance on an

application alone. Only applications submitted through the official registration system approved by HIRC and Instituto Diplomun will be recognized. Acceptance may be conditional upon payment, submission of documents, completion of post-acceptance waivers, confirmation of accommodation status, and compliance with deadlines.

3.2 All information provided during registration must be complete, accurate, current, and consistent with official documents. The Registration Contact must promptly notify the Organizers of any change affecting identity, eligibility, emergency contacts, medical needs relevant to participation, payment, rooming, or attendance.

3.3 Delegations are responsible for the conduct, supervision, attendance, safeguarding, and timely payment obligations of their Participants. Schools and Delegation Heads must ensure that all Participants and parents/legal guardians receive these Terms before registration is finalized. A Delegation may submit its initial application without providing the final names or personal information of each Delegate. At the application stage, the Delegation may indicate its anticipated number of Delegates and Faculty Advisors, with the final participant roster to be submitted by the deadline established by the Organizers following acceptance. The Organizers may require preliminary or final participant information at any time reasonably necessary for eligibility verification, safeguarding, assignments, payment, or Conference administration. No Delegation may register more than forty-five (45) Participants in total, including Delegates, Faculty Advisors, Delegation Heads, and approved adult chaperones. The supervision ratio in Section 2.5 remains mandatory within this overall forty-five-person cap.

3.4 Registration credentials, badges, accounts, tickets, assignments, and participation rights are personal, revocable, and non-transferable except with prior written approval. Resale, unauthorized transfer, credential sharing, or impersonation is prohibited.

3.5 A substitute Delegate may be accepted before March 1, 2027, subject to eligibility verification and availability.

3.6 The Organizers may communicate with Participants, parents/legal guardians, schools, and Faculty Advisors by email, telephone, messaging application, registration platform, or other contact information provided.

3.7 The Delegation and its Registration Contact are responsible for monitoring official communications and meeting all deadlines. Failure to read an email, message, website update, or portal notice does not excuse noncompliance where the Organizers used the contact information supplied.

3.8 Required Post-Acceptance Liability Waivers. After acceptance and before credentials are issued or participation begins, every adult attendee must complete and sign the Conference Liability Waiver, Assumption of Risk, Emergency Authorization, Media Release acknowledgment and authorization, and related required acknowledgments designated by the Organizers. For every minor attendee, a parent or legal guardian must complete and sign the corresponding waiver and authorizations on the minor's behalf. The Media Release terms are set out in Annex B for advance review, while the Participant or parent/legal guardian will formally acknowledge and authorize those terms within the post-acceptance Liability Waiver. Because HMUN Brazil is an educational conference that is routinely photographed, filmed, documented, and communicated through official institutional channels, this Media Release authorization forms part of the standard participation documentation required for approved attendees, to the extent permitted by applicable law. These forms are separate from these Terms and may be collected electronically. No waiver or authorization will be interpreted to exclude or waive any right, duty, or liability that cannot lawfully be excluded or waived under applicable law.

4. COUNTRY, COMMITTEE, AND SEAT ASSIGNMENTS

4.1 Country, committee, portfolio, and seat assignments are made according to academic, capacity, language, payment, and operational considerations. No Participant or Delegation is guaranteed any specific assignment, committee type, country, portfolio, room, chair, language, or award. Once issued as final, country assignments are non-negotiable and may not be reconsidered, promised, or changed without the express written approval of the Secretary-General or Executive-Director.

4.2 Priority may be given to applications and payments completed by November 12, 2026. Assignments may remain provisional until all required fees and documents have been received.

4.3 Each Delegation must fill and pay for all seats it accepts. If an assigned Delegate withdraws, the Delegation must use reasonable efforts to appoint an eligible replacement. Unless otherwise approved in writing, an unfilled accepted seat remains payable.

4.4 The Organizers may modify, consolidate, reassign, suspend, or cancel a committee, country assignment, portfolio, language track, or seat when reasonably necessary for academic quality, attendance, safety, staffing, or force-majeure reasons. Such a modification does not, by itself, entitle a Participant to a refund.

4.5 Committee decisions, awards, evaluations, and procedural rulings are educational judgments. They are final, except for clerical error, discrimination, conflict of interest, or serious procedural irregularity reported through the official complaint process.

5. FEES, TAXES, PAYMENT, AND DEFAULT

5.1 The applicable registration categories, fees, and deadlines are:

- **Priority Registration — Through November 12, 2026**
 - Delegation Fee: USD 150.00 per delegation
 - Delegate Fee: USD 175.00 per delegate
 - Faculty Advisor Fee: USD 150.00 per advisor
- **Regular Registration — November 13, 2026 through February 12, 2027**
 - Delegation Fee: USD 200.00 per delegation
 - Delegate Fee: USD 225.00 per delegate
 - Faculty Advisor Fee: USD 200.00 per advisor
- **Late Registration — February 13–21, 2027, subject to remaining capacity**
 - Delegation Fee: USD 250.00 per delegation
 - Delegate Fee: USD 275.00 per delegate
 - Faculty Advisor Fee: USD 250.00 per advisor

5.2 All Conference fees and estimated costs stated in these Terms are denominated in United States dollars (USD). A domestic payer may be charged the Brazilian-real equivalent displayed by the authorized payment platform at checkout. Payments may be collected by Instituto Diplomun, HIRC, or their authorized processor according to the payer's location and invoice. A payment-processing charge of up to three percent (3%) may be added and will be borne by the payer. Conference fees include access to official academic programming, Conference materials, eligible certificates, and at least one official full-Conference social event; no separate admission fee will be charged for that official social event.

Accommodation, meals, travel, parking, and transfers are excluded unless an official written offer expressly states otherwise.

5.3 The applicable fee tier shall be determined by the date on which payment is received in cleared funds, rather than solely by the date of acceptance. Accordingly, a Delegation or Participant accepted during the Priority Registration period must complete payment within that same period to qualify for the Priority Registration fee. If payment is made during the Regular or Late Registration period, the corresponding fee tier in effect on the date of payment shall apply. Registration closes at 11:59 p.m. BRT on February 21, 2027, and no on-site registration is available unless the Organizers jointly authorize an exceptional written procedure. The Delegation Registration Fee must be paid in cleared funds within fifteen (15) calendar days after the date on which the Delegation is formally accepted and, in every case, no later than February 28, 2027.

5.4 Failure to pay the Delegation Registration Fee by the deadline in Section 5.3 results in the automatic and immediate cancellation of the Delegation's acceptance, removal of the Delegation and all reserved seats from the Conference, and release of those seats to another applicant, without further notice. Reinstatement is not guaranteed and, if permitted, will be subject to then-current availability and fees. All Delegate Fees, Faculty Advisor Fees, Anti-Attrition Fees, and remaining balances must be paid in full no later than February 28, 2027 to guarantee attendance. Delegations are strongly encouraged to complete payment as early as possible. Country, committee, and seat assignments will only be released after the Delegation has paid one hundred percent (100%) of all amounts then due for its confirmed Participants. Earlier full payment may therefore allow the Delegation to receive its assignments sooner, subject at all times to availability and the academic and operational criteria established by the Organizers.

5.5 Installment plans, discounts, scholarships, financial aid, credits, extensions, or exceptions are valid only if issued in writing by an authorized representative identified in Section 23. Informal statements by volunteers, committee staff, vendors, or third parties do not amend payment obligations. Notwithstanding the foregoing, no authorized representative may grant a discretionary exemption, reduction, or waiver of the USD 75.00 Non-Residential / Anti-Attrition Fee; Section 7.8 and the written process in Section 7.10 control that fee.

5.6 A Participant or Delegation must notify the Organizers promptly of a suspected billing error. Fraudulent, abusive, or knowingly unfounded chargebacks, payment reversals, or payment disputes constitute a material breach. This clause does not restrict any legitimate right to dispute a charge or seek relief under applicable law.

5.7 If any payment other than the Delegation Registration Fee is reversed, rejected, or overdue, the Organizers may cancel the affected registration, remove unpaid Participants, reassign seats, and require another payment method. The immediate-removal rule applicable to an unpaid Delegation Registration Fee is set forth in Section 5.4.

5.8 The Delegation remains responsible for amounts accepted on its behalf. A parent or individual payer is responsible only for amounts that such person expressly agreed to pay, without prejudice to obligations validly assumed by a school or Delegation.

6. STATUTORY WITHDRAWAL, CANCELLATIONS, REFUNDS, AND CREDITS

6.1 Mandatory Rights. Nothing in these Terms limits any mandatory right of withdrawal, cancellation, reimbursement, or review available under applicable law. Where the Brazilian statutory cooling-off period applies to an online or off-premises purchase, the consumer may exercise it through info@hmunbrazil.org within the legally applicable period.

6.2 After expiration of any mandatory cooling-off period, the following contractual refund schedule applies, subject to Section 6.1:

- (a) the Delegation Registration Fee is non-refundable because administrative and allocation services begin upon acceptance, except where refund is required by law;
- (b) written cancellation received on or before November 12, 2026: refund of 100% of the applicable Delegate or Faculty Advisor Conference Fee;
- (c) written cancellation received from November 13, 2026 through January 15, 2027: refund of 50% of the applicable Delegate or Faculty Advisor Conference Fee;
- (d) written cancellation after January 15, 2027, non-attendance, late arrival, early departure, visa refusal, scheduling conflict, illness not covered by an approved exception, or removal for misconduct: no refund, except where required by law.

6.3 All cancellation requests must be submitted in writing by the payer or authorized Registration Contact to finance@hmunbrazil.org. A request is effective when received and acknowledged by the Organizers.

6.4 Hotel, transportation, airline, visa, insurance, payment-processor, and other third-party charges are governed by the applicable supplier's terms and are not refundable by the Organizers unless the Organizers directly collected such amount and applicable law requires otherwise.

6.5 Approved refunds may be reduced by non-refundable third-party charges only to the extent permitted by law and disclosed before purchase. Refunds will be issued to the original payment method within 10 business days after approval.

6.6 At the Participant's request or the Organizers' discretion, a refundable amount may be converted into a credit valid until March 31, 2028, subject to written conditions. A credit may not be sold, transferred, or redeemed for cash except where required by law.

6.7 A Participant who is denied entry or removed for a material violation is not entitled to a refund to the extent permitted by law, because Conference capacity, staffing, venue, and academic resources have been reserved. This does not affect remedies for an unlawful or discriminatory removal.

7. RESIDENTIAL CONFERENCE MODEL, OFFICIAL HOTEL, AND NON-RESIDENTIAL / ANTI-ATTRITION FEE

7.1 Residential Model. HMUN Brazil is structured and priced as a residential educational conference. Academic scheduling, safeguarding, supervision, delegate services, venue access, transportation planning, staffing, meeting-space pricing, and overall Conference costs are calculated on the basis that Participants will occupy the contracted room block at the Official Conference Hotel. This residential model applies equally to all Participants, including those who reside in the City of São Paulo, the Greater São Paulo metropolitan area, or otherwise live close to the Conference venue. Residence or proximity to the Official Conference Hotel does not, by itself, change a Participant's residential or non-residential classification. A qualifying Residential Participation booking requires at least two (2) consecutive room-nights: the nights of March 19 and March 20, 2027, corresponding ordinarily to check-in on March 19 and check-out on March 21.

7.2 Participant Choice; No Mandatory Bundled Purchase. A Participant is not required to purchase hotel accommodation from either Organizer as a condition of purchasing Conference admission. Each Participant must instead select one of the following transparent participation categories:

- (a) Residential Participation: book and maintain the minimum required stay at the Official Hotel through the official booking channel identified by the Organizers; or
- (b) Non-Residential Participation: attend without a qualifying Official Hotel booking and pay the Non-Residential Conference Fee, also referred to as the "Anti-Attrition Fee," described below.

7.3 The Residential and Non-Residential categories are alternative pricing structures for the same Conference admission. The Non-Residential Conference Fee is not a hotel charge and does not include accommodation, meals, parking, transportation, or access to a guest room.

7.4 The Non-Residential / Anti-Attrition Fee is USD 75.00 per Participant, including each Delegate, Faculty Advisor, authorized chaperone, or other registered attendee who does not maintain and consume the complete qualifying two-night Official Hotel stay. A reservation or stay covering only one of the two required room-nights does not qualify and results in the full USD 75.00 fee. Hotel cancellation, no-show, early-departure, damage, and incidental charges may apply separately.

7.5 The amount of the Non-Residential / Anti-Attrition Fee reflects the additional per-person Conference cost and loss of room-block contribution, meeting-space subsidy, commitment, staffing efficiency, transportation planning, and other venue economics attributable to non-residential attendance. It is an alternative Conference fee allocation and is not intended as a punitive fine.

7.6 Only reservations made through the official booking link or other channel expressly designated in writing will count toward the room block. Reservations made through online travel agencies, points programs, third-party websites, unrelated corporate rates, or directly with the hotel without the official code may not be credited.

7.7 A Participant who initially selects Residential Participation but later cancels, shortens, transfers, fails to occupy, or moves a qualifying reservation outside the room block may be reclassified as Non-Residential and charged the applicable fee, in addition to any hotel cancellation, no-show, early-departure, damage, or incidental charges.

7.8 No discretionary exemption, reduction, or waiver of the Non-Residential / Anti-Attrition Fee is available based on local residence, proximity to the venue, accommodation with relatives or friends, use of another hotel, school preference, transportation arrangements, financial circumstances, group size, or any other personal or institutional choice. Every Participant who does not satisfy the full minimum Official Hotel stay is subject to the USD 75.00 fee, except only to the extent that a contrary result is expressly required by non-waivable applicable law.

7.9 The Non-Residential / Anti-Attrition Fee is charged only once per Participant for the Conference and will not be multiplied by the number of required room-nights missed. If a specific hotel or Organizer payment would create an unlawful duplication or manifestly excessive result, the Organizers may apply an offset or adjustment only to the extent required by applicable law.

7.10 Written Statutory Exemption and Billing Dispute Process. The USD 75.00 Non-Residential / Anti-Attrition Fee has no discretionary exemption process. A written submission may seek only (i) correction of a factual or billing error, or (ii) an adjustment that is expressly required by non-waivable applicable law. The request must be sent to finance@hmunbrazil.org with the subject “Non-Residential Fee Dispute,” identify the Participant and Delegation (if any), state the specific ground, and include supporting documentation. Valid grounds are limited to: (a) proof that the Participant in fact completed the full qualifying Official Hotel stay through a booking credited to the HMUN Brazil room block; (b) a duplicate, misapplied, or mistaken charge; (c) a documented Official Hotel or Organizer error that prevented an otherwise qualifying booking from being properly credited; or (d) a result required by non-waivable applicable law. Local residence, proximity to the venue, staying with relatives or friends, use of another hotel, use of points, school policy, transportation arrangements, financial hardship, group size, or preference are not valid exemption grounds. The Organizers will issue a written decision after reviewing available records and may request additional documentation. Unless applicable law requires otherwise, the charge remains due while the review is pending. A good-faith billing dispute does not constitute misconduct and does not limit access to consumer, data-protection, administrative, or judicial remedies.

7.11 Official Hotel and Reference Accommodation Rates. The Official Conference Hotel is Novotel São Paulo Center Norte. Hotel accommodation is supplied by the Official Hotel or its authorized booking provider under separate hotel terms. The following amounts are reference prices per person in USD based on the current participation-cost list and are not frozen or guaranteed:

- Single Occupancy
 - 2 nights: USD 535.00 per person
 - 3 nights: USD 805.00 per person
- Double Occupancy
 - 2 nights: USD 270.00 per person
 - 3 nights: USD 405.00 per person
- Triple Occupancy
 - 2 nights: USD 190.00 per person

- 3 nights: USD 285.00 per person
- **Quadruple Occupancy**
 - 2 nights: USD 190.00 per person
 - 3 nights: USD 285.00 per person

IMPORTANT - HOTEL PRICES ARE NOT FROZEN. *The amounts above may change at any time because of hotel rate fluctuations, taxes, fees, availability, room inventory, occupancy rules, currency conversion, booking dates, or changes imposed by Novotel São Paulo Center Norte or the authorized booking channel. The rate displayed and accepted in the official booking channel at the time of booking controls. The Organizers do not guarantee that any quoted reference rate will remain available. Exact bed configuration, adjoining rooms, roommate compatibility, upgrades, parking, deposits, incidentals, and cancellation rules are governed by the Official Hotel.*

7.12 Because Conference programming may begin at 9:00 a.m. BRT on March 19, while standard hotel check-in may occur only in the afternoon, and because programming may continue until 6:00 p.m. BRT on March 21, after standard hotel check-out, Participants must review and comply with the final hotel check-in and check-out times. The Organizers strongly recommend a three-night stay covering the nights of March 18, March 19, and March 20, with check-in on March 18 and check-out on March 21. Participants selecting only the two-night minimum remain fully responsible for arriving on time, arranging luggage storage, and securing any desired early check-in or late check-out directly under the hotel's rules. Hotel schedules, unavailable early check-in, or required check-out do not excuse lateness, absence, or early departure from Conference programming. Participants are responsible for incidentals, damage, room service, parking, security deposits, extra occupants, unauthorized gatherings, and violations of hotel rules.

7.13 The Official Conference Hotel is Novotel São Paulo Center Norte. The Organizers may change the Official Hotel or designate an equivalent property only where reasonably necessary because of unavailability, force majeure, safety, contractual failure, or comparable operational necessity. If a change materially affects a paid booking controlled by an Organizer, the Organizer will provide the remedy required by applicable law.

8. TRAVEL, VISAS, TRANSPORTATION, AND INSURANCE

8.1 Participants are solely responsible for passports, visas, travel authorizations, parental travel authorizations, vaccinations, insurance, transportation to and from São Paulo, and compliance with immigration, airline, hotel, and government requirements.

8.2 An invitation, acceptance, or support letter does not guarantee issuance of a visa, admission to Brazil, boarding, or entry into any country. Visa refusal, processing delay, missed travel, or immigration action does not create a refund right beyond Section 6 and mandatory law.

8.3 HMUN Brazil is not required to provide transportation, shuttles, or transfers for Participants staying outside the Official Hotel. Such Participants are solely responsible for arranging and paying for safe and timely transportation to and from all Conference venues. Any airport transfer, local transportation, excursion, or tour separately offered by the Organizers or a vendor may be subject to an additional USD-denominated fee, schedule, capacity limit, waiver, and vendor terms.

8.4 The Organizers are not liable for airline cancellations, missed flights, lost luggage, traffic, strikes, weather, immigration delays, or acts of transportation providers, except to the extent liability cannot lawfully be excluded.

8.5 Participants are strongly advised to maintain travel, medical, accident, liability, and cancellation insurance adequate for the full trip, including pre-existing conditions, emergency evacuation, trip interruption, and third-party supplier insolvency.

9. FACULTY ADVISORS, PARENTS, GUARDIANS, AND SUPERVISION OF MINORS

9.1 The Delegation, Faculty Advisor, parent, and legal guardian retain primary responsibility for the safety, welfare, conduct, medication, curfew, rooming, transportation, and supervision of minor Delegates before, during, and after Conference programming.

9.2 The Organizers provide an educational conference and do not assume general custody, guardianship, or in loco parentis responsibility for Participants, except to the limited extent expressly undertaken in writing for a specific activity and subject to applicable law.

9.3 Faculty Advisors must remain reasonably available and reachable at all times, attend mandatory advisor briefings, respond promptly to incidents, assist with discipline and safeguarding, and ensure Delegate attendance. A Faculty Advisor may observe committee sessions where permitted but may not

write speeches or resolutions, caucus, negotiate, direct votes, or otherwise participate on behalf of a Delegate.

9.4 Minor Delegates may not be left without an identified responsible adult overnight. The Organizers may require rooming lists, emergency contacts, curfew checks, written permissions, and compliance with hotel occupancy and safeguarding rules.

9.5 Parents and guardians authorize the Organizers to contact them, the school, emergency services, medical providers, hotel security, child-protection authorities, or law enforcement when reasonably necessary to protect a Participant or respond to an incident.

9.6 If a Delegation's responsible adult is unavailable, impaired, removed, or unable to perform required duties, the Organizers may require the Delegation to appoint an approved replacement immediately. Failure to do so may result in suspension or removal of affected minor Participants.

10. ATTENDANCE, ACADEMIC PARTICIPATION, AND CONFERENCE RULES

10.1 Delegates must prepare in good faith, attend all mandatory sessions, remain in character, represent assigned positions professionally, follow the rules of procedure, and comply with instructions issued by authorized Conference Staff.

10.2 Participants must wear the official credential visibly and present identification when requested. Credentials remain Conference property and may be revoked.

10.3 Delegates must wear Western Business Attire, permitted national attire, or another dress standard expressly approved for accessibility, religious observance, cultural practice, or a designated event.

10.4 Unauthorized assistance, plagiarism, fabricated citations, impersonation, covert coaching, collusion intended to manipulate awards, or use of artificial-intelligence or digital tools contrary to published committee rules may result in academic or disciplinary sanctions.

10.5 Awards are discretionary educational recognitions. No award is promised, and payment does not purchase or improve an award outcome. The Organizers may withhold or revoke an award obtained through fraud, misconduct, conflict of interest, or material procedural violation.

10.6 Certificates may be withheld where a Participant fails to attend at least 80% of mandatory programming, has unpaid fees, or commits a material violation, except where absence results from an approved medical or accessibility accommodation.

11. CODE OF CONDUCT AND PROHIBITED BEHAVIOR

11.1 Participants must act lawfully, respectfully, safely, and professionally in all Conference venues, hotels, transportation, online spaces, and activities reasonably connected to HMUN Brazil.

11.2 The following conduct is prohibited, whether in person or online:

- violence, threats, intimidation, stalking, hazing, bullying, retaliation, coercion, extortion, or conduct creating a reasonable fear for safety.
- harassment, discrimination, exclusion, or hostile conduct based on race, color, nationality, ethnicity, sex, gender, gender identity, sexual orientation, religion, disability, age, socioeconomic status, or any other protected characteristic.
- sexual harassment, grooming, exploitation, unwelcome sexual conduct, sharing intimate material, or any sexual conduct involving a minor that is unlawful, exploitative, coercive, or contrary to safeguarding rules.
- possession, use, sale, distribution, or facilitation of illegal drugs, alcohol by Delegates, tobacco, cigarettes, electronic cigarettes, vaping devices, controlled substances, fireworks, explosives, weapons, or realistic weapon replicas.
- theft, vandalism, tampering with safety equipment, unauthorized access, room invasion, disorderly gatherings, excessive noise, or disturbance of hotel guests and staff.
- academic sabotage, vote-buying, bribery, falsification of documents, unauthorized credential use, or manipulation of Conference systems.
- recording in private spaces, restrooms, medical interactions, or disciplinary interviews without express authorization.
- unauthorized commercial solicitation, fundraising, sale of goods, political campaigning unrelated to committee role-play, distribution of promotional materials, or recruitment at the Conference.
- circumvention of security, refusal to identify oneself, failure to follow emergency instructions, or interference with an investigation.

- use of artificial intelligence, generative AI tools, automated writing systems, or similar technologies to produce, substantially draft, or generate speeches, position papers, resolutions, directives, amendments, crisis notes, working papers, or other substantive academic or committee documents, except where expressly authorized in writing by the Organizers for a specific activity.

11.3 Faculty Advisors and adult Participants may not consume alcohol or any impairing substance while supervising minors, while on duty, before driving Participants, or where consumption would compromise safety, judgment, or professional conduct. No illegal substance or conduct is permitted.

11.4 Participants must comply with hotel rules, venue rules, fire codes, occupancy limits, quiet hours, curfews, badge restrictions, and reasonable instructions of Conference Staff, hotel staff, security, medical personnel, or public authorities.

11.5 Possession of a lawful prescription medication is permitted only for the person to whom it is prescribed. Participants are responsible for secure storage and proper administration unless a separate written medication arrangement has been approved.

12. HARASSMENT, DISCRIMINATION, SAFEGUARDING, AND REPORTING

12.1 HMUN Brazil has zero tolerance for harassment, discrimination, sexual misconduct, abuse, exploitation, grooming, retaliation, or endangerment of a child or adolescent.

12.2 Reports may be submitted to the Secretary-General, Executive-Director or through info@hmunbrazil.org. A Participant may also report directly to a parent, school, hotel security or other competent body.

12.3 The Organizers may take immediate protective measures before completing an investigation, including separating individuals, changing rooms or assignments, restricting access, requiring adult supervision, suspending credentials, contacting guardians, or involving authorities.

12.4 Investigations are administrative and educational, not judicial proceedings. The Organizers will seek to act promptly, impartially, proportionately, and with reasonable confidentiality, while prioritizing safety and complying with reporting duties.

12.5 No person may retaliate against anyone who makes a good-faith report, participates in an investigation, requests an accommodation, or exercises a legal right. A knowingly fabricated complaint or deliberate falsification may itself be sanctioned; an unsubstantiated good-faith report is not a violation.

12.6 Confidentiality cannot be guaranteed where disclosure is necessary for safety, due process, legal compliance, insurance, hotel operations, school action, or investigation by a competent authority.

13. REPUTATION, FALSE STATEMENTS, CONFIDENTIALITY, AND NON-INTERFERENCE

13.1 Participants must not knowingly or recklessly create, publish, transmit, sponsor, or encourage false statements of fact, fabricated allegations, forged communications, manipulated media presented as authentic, impersonation, or malicious misrepresentations concerning HMUN Brazil, HIRC, Instituto Diplomun, Harvard University, Conference Staff, sponsors, vendors, schools, or Participants.

13.2 Participants must not organize or participate in coordinated harassment, threats, extortion, blackmail, review manipulation, doxxing, release of private personal data, or intentional interference with contracts, hotel relationships, sponsors, schools, registrations, employment, or Conference operations through unlawful or abusive means.

13.3 Participants may not disclose non-public security procedures, safeguarding reports, medical information, internal investigations, access credentials, private correspondence, personal data, trade secrets, confidential vendor terms, unreleased academic materials, or information clearly identified as confidential, except where disclosure is legally protected or required.

13.4 Nothing in this Section prohibits or penalizes:

- (a) truthful statements of fact made with reasonable care;
- (b) opinions, criticism, or reviews clearly presented as opinion and not based on knowingly false factual claims;
- (c) good-faith complaints or reports to parents, guardians, schools, the Organizers, consumer-protection bodies, data-protection authorities, law enforcement, courts, regulators, accreditation or safeguarding bodies, or legal counsel;
- (d) testimony, evidence preservation, whistleblowing, participation in legal proceedings, or exercise of constitutional, statutory, consumer, employment, or data-protection rights.

13.5 Where a Participant becomes aware that such Participant has disseminated materially false information, the Organizers may request a prompt correction, retraction, clarification, preservation of evidence, or cessation of impersonation or unlawful conduct. The Organizers reserve all lawful remedies, including removal, future exclusion, notice to the relevant institution, takedown requests, and civil or criminal referral where appropriate.

13.6 No Participant may use the HMUN Brazil, HIRC, Instituto Diplomun, Harvard, hotel, sponsor, or partner names, logos, marks, visual identity, staff titles, or official-looking documents to imply authorization, endorsement, partnership, or official status without prior written permission.

13.7 Participants may not register confusingly similar domains, social-media accounts, event names, organizations, or commercial products; sell unauthorized merchandise; or reproduce protected Conference materials except as permitted by law or written license.

14. DISCIPLINE, REMOVAL, AND REMEDIES

14.1 Depending on the nature, severity, repetition, and risk of a violation, the Organizers may impose one or more of the following measures:

- verbal or written warning.
- required apology, correction, educational measure, or behavioral agreement.
- loss of speaking privileges, committee participation, award eligibility, certificate eligibility, event access, or social-event access.
- change of room, seat, committee, country, assignment, advisor, or supervision arrangement.
- temporary suspension pending review.
- revocation of credentials, expulsion from the Conference or Official Hotel, and removal by security.
- notification of parents, guardians, schools, delegation leadership, sponsors, hotel management, insurers, or authorities.
- refusal of future registration by the individual or Delegation for a defined or indefinite period.
- recovery of unpaid fees, damage, loss, investigation costs, or other lawful amounts.

14.2 The Secretary-General, Executive-Director or their expressly designated senior representative may make final disciplinary decisions. In an emergency, any authorized staff member or security professional may take immediate protective action.

14.3 A Participant may submit a written request for internal reconsideration within 24 hours of a final decision, identifying a material factual error, new evidence, conflict of interest, discrimination, or disproportionality. Reconsideration does not automatically stay a protective measure.

14.4 The absence of a particular sanction in these Terms does not prevent a reasonable and lawful response necessary to protect safety, rights, property, academic integrity, or Conference operations.

14.5 Disciplinary measures do not limit the Organizers' right or duty to report conduct, preserve evidence, seek reimbursement, obtain emergency relief, or pursue other remedies.

15. HEALTH, MEDICAL CARE, ACCESSIBILITY, AND EMERGENCIES

15.1 Participants must disclose through the designated confidential process any medical condition, allergy, disability, medication need, dietary restriction, or emergency information that is reasonably necessary for safe participation or accommodation. Only information necessary for the stated purpose should be provided.

15.2 The Organizers will seek to provide reasonable accessibility accommodations when requested by February 19, 2027 and supported by sufficient information. An accommodation is subject to feasibility, safety, venue constraints, and applicable law.

15.3 A Participant who is ill, contagious, or unable to participate safely may be required to isolate, obtain medical evaluation, wear protective equipment, leave a session, or depart the Conference, consistent with public-health guidance and applicable law.

15.4 For a minor, the parent or legal guardian authorizes reasonable emergency first aid, ambulance transport, and medical evaluation when the guardian cannot be reached promptly and delay could risk harm. The Participant or responsible payer bears medical and transport costs not covered by insurance, except where caused by an Organizer's legally established fault.

15.5 The Organizers do not provide medical diagnosis, continuous nursing, medication administration, or guaranteed allergen-free environments unless expressly agreed in writing. Participants must carry necessary medication and instructions.

15.6 In an emergency, Participants must follow evacuation, shelter, lockdown, medical, security, and public-authority instructions. The Organizers may temporarily interrupt or alter programming to protect health and safety.

16. PERSONAL PROPERTY, DAMAGE, AND LOST ITEMS

16.1 Participants are responsible for their own money, documents, electronics, luggage, medication, valuables, and personal property. The Organizers do not accept custody of such items unless a written receipt is issued.

16.2 Lost property may be retained for 30 days and then donated, recycled, destroyed, or transferred to the venue according to published procedures. Shipping and handling are the owner's responsibility.

16.3 A Participant or Delegation is responsible for damage, loss, cleaning, fines, or charges caused by that Participant's intentional misconduct, negligence, unauthorized guests, or violation of hotel or venue rules, subject to proof and applicable law.

16.4 The Organizers may share necessary identification and incident information with the hotel, venue, school, guardian, insurer, or authority to investigate property damage or loss.

17. INTELLECTUAL PROPERTY, RECORDINGS, AND PARTICIPANT CONTENT

17.1 Conference websites, guides, training materials, designs, videos, presentations, software, schedules, committee materials, crisis updates, and other content are owned by or licensed to the applicable Organizer and are protected by intellectual-property law. Nothing in these Terms transfers ownership of any such intellectual property to a Participant.

17.2 Participants receive a limited, revocable, non-exclusive, non-transferable license to use Conference materials solely for personal preparation and participation. Commercial use, resale, distribution, scraping, model training, or creation of derivative official-looking materials is prohibited without written permission, except as permitted by law.

17.3 Participants retain ownership of original speeches, position papers, resolutions, photographs, and other content they create. By submitting content to the Conference, the Participant grants the Organizers a non-exclusive, worldwide, royalty-free license to store, reproduce, display, translate, and use it for

Conference administration, archival, educational, and evaluation purposes, with attribution where reasonably appropriate.

17.4 Promotional use of a Participant's identifiable image, voice, interview, or testimonial will be governed by the Media Release Terms in Annex B and the corresponding acknowledgment and authorization completed and signed within the required post-acceptance Liability Waiver, or by another valid legal basis where applicable.

17.5 Operational, security, livestream, or incident recordings may occur where reasonably necessary and lawfully disclosed. Participants may not obstruct authorized security recording or create unauthorized recordings in restricted settings.

18. PRIVACY AND PERSONAL DATA

18.1 The Organizers will process personal data in accordance with applicable data-protection law, including the Brazilian General Data Protection Law (Lei nº 13.709/2018 - LGPD), the Privacy Notice attached as Annex A, and the best interests of children and adolescents.

18.2 Personal data may be processed for registration, eligibility verification, payment, assignments, credentialing, hotel and transportation coordination, safeguarding, emergency response, accessibility, dietary arrangements, transactional and service communications, certificates, academic administration, fraud prevention, legal compliance, defense of rights, legitimate Conference operations, institutional communications, marketing, audience development, relationship management, lead generation, and the partner and sponsor communications and data-sharing activities described in Annex A.

18.3 Depending on the activity, the lawful basis may include performance of a contract or pre-contractual procedure, compliance with legal or regulatory obligations, protection of life or physical safety, exercise of rights, legitimate interests assessed against Participant rights, and consent where legally required.

18.4 Personal data may be shared, as permitted by applicable law and as further described in Annex A, with the other Organizer, Novotel São Paulo Center Norte, the venue, payment processor, registration platform, technology provider, insurers, medical or security providers, schools, Faculty Advisors, guardians, official contractors, public authorities, professional advisers, and approved official sponsors and partners. Such sharing may include non-sensitive identification, contact, school/delegation, participation, and engagement data for partner or sponsor communications, relationship management,

audience development, marketing, campaign measurement, and lead generation, where an appropriate legal basis applies.

18.5 Because HIRC and certain service providers may be located outside Brazil, personal data may be transferred internationally in accordance with applicable legal mechanisms and safeguards.

18.6 Data-subject requests may be submitted to info@hmunbrazil.org. Identity verification may be required. Certain requests may be limited where retention or disclosure is required by law, necessary for safety, or necessary for the exercise or defense of rights.

18.7 Participants must not provide another person's personal data without authority or disclose delegate lists, rooming lists, private contact details, health information, or incident information obtained through the Conference.

19. THIRD-PARTY SERVICES AND DISCLAIMERS

19.1 Hotels, venues, airlines, transport providers, payment processors, internet providers, caterers, tour operators, photographers, medical providers, and other vendors may be independent contractors and may impose separate terms.

19.2 The Organizers do not warrant uninterrupted internet, electricity, translation, audiovisual systems, hotel services, transportation, or third-party platforms. Reasonable substitutions or workarounds may be used.

19.3 The Organizers do not guarantee that participation will result in an award, admission outcome, academic credit, scholarship, employment opportunity, visa, publication, professional connection, or other specific result.

19.4 Background guides, simulations, country positions, crisis scenarios, and debate materials are educational and may simplify, fictionalize, or present controversial issues. They do not necessarily express the views of the Organizers, staff, sponsors, or participating institutions.

19.5 To the fullest extent permitted by law, the Conference is provided on an “as organized” and “as available” basis, subject to the express commitments in these Terms and mandatory legal guarantees.

20. LIMITATION OF LIABILITY

20.1 Nothing in these Terms excludes or limits liability for willful misconduct, gross negligence, fraud or personal injury where exclusion is unlawful, violation of mandatory consumer rights, unlawful discrimination, breach of non-waivable child-protection duties, or any liability that applicable law does not permit to be excluded or limited.

20.2 Subject to Section 20.1 and to the fullest extent permitted by law, the Organizers are not liable for indirect, incidental, special, punitive, exemplary, or consequential loss; loss of opportunity, reputation, data, travel, profit, or anticipated benefit; or loss caused by a third party, except where such exclusion is prohibited.

20.3 Subject to Section 20.1, each Organizer's aggregate contractual liability arising from a specific Participant's registration will not exceed the Conference fees actually received by that Organizer for that Participant. This limitation does not reduce any remedy that mandatory law grants.

20.4 The Organizers are not responsible for pre-existing medical conditions, personal decisions, unauthorized activities, conduct outside official programming, failure of adult supervision, or risks inherent in travel and large in-person events, except to the extent caused by an Organizer's legally established fault.

20.5 A Delegation, adult Participant, or responsible payer must reimburse an Organizer for documented third-party losses, property damage, fines, or claims directly caused by that person's unlawful or intentional misconduct, after notice and an opportunity to respond. No minor assumes an indemnity beyond what applicable law permits.

21. FORCE MAJEURE, PUBLIC HEALTH, AND CONFERENCE CHANGES

21.1 A "Force Majeure Event" means an event beyond the reasonable control of the affected Organizer, including natural disaster, flood, fire, severe weather, epidemic, pandemic, public-health emergency, war, terrorism, civil unrest, strike, transportation shutdown, utility failure, cyberattack, government order, legal restriction, venue unavailability, or comparable event.

21.2 During a Force Majeure Event or other serious safety or operational circumstance, the Organizers may postpone, relocate, shorten, extend, suspend, reduce, combine, convert to hybrid or virtual format, or cancel all or part of the Conference after considering reasonable alternatives.

21.3 The Organizers will provide notice as reasonably practicable. Remedies may include transfer to a new date or format, replacement programming, credit, partial refund, or refund, as required by applicable law and reasonably reflecting services already performed and lawful non-recoverable costs.

21.4 The Organizers are not responsible for a Participant's separate airline, visa, hotel, transport, insurance, or other travel loss caused by a Force Majeure Event, except where the Organizer directly sold the affected service or applicable law provides otherwise.

21.5 Public-health or security rules may be introduced or updated based on law, venue requirements, or reasonable risk assessment. A Participant who refuses a lawful and proportionate safety requirement may be denied access, subject to reasonable accommodation and mandatory rights.

22. COMPLAINTS AND INTERNAL RESOLUTION

22.1 Operational, billing, accommodation, accessibility, safeguarding, data-protection, or conduct concerns should be reported promptly through the designated channel so that the Organizers have a reasonable opportunity to investigate and remedy the issue.

22.2 Nothing in this Section requires a Participant to delay urgent medical, police, child-protection, consumer-protection, data-protection, or judicial relief.

22.3 The Organizers may preserve and review relevant registration records, payment records, access logs, messages sent through official systems, authorized recordings, and incident reports to resolve a complaint, subject to applicable privacy law.

23. AUTHORIZED EXCEPTIONS AND REPRESENTATIONS

23.1 Only the Secretary-General, Executive-Director or another executive expressly designated in writing by both Organizers may approve a material exception, extension, refund outside policy, general fee waiver, or amendment to these Terms. This authority does not extend to discretionary exemptions, reductions, or waivers of the USD 75.00 Non-Residential / Anti-Attrition Fee, which are prohibited by Section 7.8; only a correction or statutory adjustment permitted through Section 7.10 may alter that charge.

23.2 Committee Directors, Assistant Directors, volunteers, social-media administrators, vendors, school representatives, hotel employees, and informal intermediaries are not authorized to alter these Terms unless the Organizers confirm the change in writing.

23.3 The Organizers are not bound by an erroneous or unauthorized statement that contradicts the published Terms, provided that mandatory law and reasonable reliance created by an authorized representative remain unaffected.

23.4 No waiver of one breach is a waiver of another breach. A delay in enforcement does not eliminate a right.

24. UPDATES TO POLICIES

24.1 The Organizers may update operational, health, safety, schedule, hotel, technology, or conduct policies when reasonably necessary. Material changes will be communicated through the registration email, portal, or official website.

24.2 A material change will not retroactively deprive a Participant of a vested mandatory right. Where a change materially alters the purchased service, the Organizers will provide the remedy required by applicable law.

24.3 The version accepted at registration, together with lawful later updates, governs the registration. The version number and effective date must appear on the official document.

25. GOVERNING LAW, JURISDICTION, AND GENERAL PROVISIONS

25.1 These Terms are governed by the laws of the Federative Republic of Brazil, without prejudice to any mandatory protection applicable to an international Participant.

25.2 The parties will attempt in good faith to resolve a dispute through direct written negotiation. This does not prevent a consumer from using a competent consumer-protection platform, administrative authority, regulator, or court.

25.3 Subject to mandatory consumer venue rights and other non-waivable jurisdictional rules, the courts of the Judicial District of São Paulo, State of São Paulo, Brazil, shall have jurisdiction.

25.4 If any provision is held invalid, illegal, or unenforceable, it will be interpreted or reduced to the minimum extent necessary to make it lawful, and the remaining provisions will remain effective.

25.5 Headings are for convenience only. “Including” means “including without limitation.” The singular includes the plural and vice versa. References to writing include email and official electronic records.

25.6 These Terms and the documents incorporated by reference constitute the entire agreement concerning Conference participation and supersede prior oral or written representations on the same subject, except a later written agreement signed or formally approved by an authorized representative.

25.7 The Organizers may assign or transfer operational rights and obligations to an affiliate, successor, or event-management entity, provided that Participant rights are not materially reduced and applicable law is observed. A Participant may not assign a registration without written approval.

25.8 Electronic acceptance, clickwrap acceptance, verified digital signature, and electronic records have the same effect as a handwritten acceptance to the extent permitted by law.

25.9 If these Terms are issued in English and Portuguese, the Portuguese-language version will prevail for interpretation and proceedings in Brazil, except where mandatory law or a specific written agreement requires otherwise.

26. PARTICIPANT AND PARENT / GUARDIAN ACKNOWLEDGMENT

26.1 By completing registration or attending HMUN Brazil, each adult Participant and each parent or legal guardian of a minor confirms that:

- the information supplied is accurate and the Participant satisfies the eligibility requirements.
- the Participant has received and understood these Terms and incorporated policies.
- the payer understands the applicable fees, cancellation rules, hotel category, and Non-Residential / Anti-Attrition Fee.
- the Participant agrees to follow the Code of Conduct and lawful instructions.
- the parent or legal guardian authorizes the minor's participation and the emergency actions described in these Terms.
- the Participant understands that the Media Release Terms are set out in Annex B and that the corresponding acknowledgment and authorization will be completed as part of the required post-acceptance Liability Waiver.
- the Participant understands that no award, assignment, travel outcome, or university status is guaranteed.

ANNEX A - PRIVACY NOTICE AND COMMUNICATIONS POLICY

A.1 Scope and Relationship to the Terms. This Privacy Notice forms part of the HMUN Brazil 2027 Participant Terms and Conditions and describes how personal data is collected, used, shared, stored, and otherwise processed in connection with registration, preparation, attendance, post-Conference administration, and related communications. If there is any conflict concerning personal-data processing, mandatory applicable law prevails.

A.2 Controllers and Contact. Depending on the processing activity, Harvard International Relations Council, Inc. (“HIRC”) and Instituto Diplomun may act as independent controllers, joint controllers, or processors/service providers for one another. Questions and data-subject requests may be submitted to info@hmunbrazil.org. The Organizers may designate additional privacy contacts through the official website or registration platform.

A.3 Categories of Personal Data. The Organizers may process identification and contact data; age and academic-status data; school, delegation, and advisor information; registration and assignment data; payment and billing records; hotel and transportation coordination data; emergency contacts; accessibility, dietary, health, and safeguarding information where necessary; attendance and credential data; communications and support records; photographs, video, and audio where a valid basis exists; technical, device, portal, and security logs; and any other information voluntarily submitted for a stated Conference purpose.

A.4 Purposes. Personal data may be used to: (a) receive and evaluate applications; (b) verify eligibility and identity; (c) administer payments, invoices, refunds, and fraud prevention; (d) allocate committees, countries, rooms, credentials, and Conference access; (e) coordinate the Novotel São Paulo Center Norte room block and other logistics; (f) provide academic programming, certificates, support, accessibility, and dietary arrangements; (g) protect health, safety, safeguarding, and security; (h) communicate operational information before, during, and after the Conference; (i) investigate complaints, incidents, policy breaches, or payment disputes; (j) comply with law and defend legal rights; (k) evaluate and improve HMUN Brazil; and (l) conduct institutional communications, alumni/community engagement, marketing, audience development, relationship management, campaign measurement, lead generation, and approved sponsor or partner communications as described below.

A.5 Legal Bases. Depending on the specific processing, the Organizers may rely on performance of a contract or pre-contractual measures, compliance with legal or regulatory obligations, protection of life or

physical safety, exercise of rights in legal or administrative proceedings, legitimate interests subject to an appropriate balancing assessment and safeguards, and consent where legally required. Sensitive personal data will be processed only under a legal basis applicable to sensitive data and only to the extent necessary for the stated purpose.

A.6 Transactional and Service Communications. By registering or providing contact information, Participants, parents/legal guardians, Faculty Advisors, and Registration Contacts understand that the Organizers may use email, telephone, messaging applications, and the registration platform for necessary Conference communications. These may include acceptance status, deadlines, assignments, invoices, hotel information, schedule changes, safety notices, required documents, certificates, and post-Conference administrative messages. Transactional communications are not promotional marketing and may continue where necessary to perform the registration relationship or comply with law even after a person opts out of marketing.

A.7 Institutional and Marketing Communications from the Organizers. To the extent permitted by applicable law, the Organizers may use non-sensitive identification, contact, school/delegation, participation, and engagement data to send and personalize communications about HMUN Brazil, future Conference editions, HIRC or Instituto Diplomun programs, Model United Nations opportunities, educational products or services, scholarships, events, community initiatives, surveys, commercial or institutional opportunities, and other content reasonably related to the Conference community. Such processing may also be used for audience segmentation, campaign measurement, relationship management, and lead generation. Where consent is the applicable legal basis, the relevant consent may be collected through the registration form or another electronic preference control. Marketing communications will provide a practical unsubscribe or preference-management mechanism, and an opt-out will not prevent necessary transactional or service communications.

A.8 Approved Partner and Sponsor Marketing. Subject to applicable law and the legal basis applicable to the specific processing, the Organizers may use Participant and Registration Contact data to promote, communicate, or facilitate offers, opportunities, products, services, events, surveys, scholarships, recruitment initiatives, educational opportunities, or other campaigns from approved official sponsors and partners. These communications may be sent by the Organizers, by a service provider acting on their instructions, or by an approved sponsor or partner after a permitted data transfer under Section A.9. The Organizers may use participation and engagement information to select relevant audiences, measure

campaign performance, attribute responses, and generate or qualify leads for the Organizers or approved official partners.

A.9 Direct Sharing with Approved Partners and Sponsors. Where permitted by applicable law, the Organizers may disclose non-sensitive personal data, including name, email address, telephone number, school or organization, city/country, age or age range where appropriate, delegation or participation status, stated interests, and relevant engagement data, to approved official sponsors and partners so that those entities may conduct their own marketing, educational outreach, relationship management, audience development, campaign measurement, and lead-generation activities. Where consent is required for such sharing, the registration process or another electronic preference control may request an affirmative authorization covering the identified partner, sponsor, or clearly described category of approved official partners and the stated purposes. Following a permitted transfer, the recipient partner or sponsor may act as an independent controller for its own authorized processing and must provide any notices, opt-out mechanisms, and data-subject rights required by applicable law. A person may withdraw consent or object to future marketing where such rights apply, without affecting processing already lawfully carried out before the withdrawal or objection.

A.10 Children and Adolescents. Personal data of children and adolescents will be processed with their best interests as a primary consideration and with enhanced transparency and safeguards. Necessary operational processing may be carried out on the legal basis applicable to the specific activity. Where marketing, lead generation, profiling, or direct sharing with an approved sponsor or partner requires consent or authorization under applicable law, the Organizers will obtain the required consent or authorization from the parent or legal guardian and provide information in a clear and accessible manner. Depending on the campaign and the Participant's age, communications may be directed to the parent or legal guardian rather than directly to the minor.

A.11 Sharing with Service Providers and Operational Partners. Personal data may be shared, to the minimum extent necessary, with HIRC, Instituto Diplomun, Novotel São Paulo Center Norte, venues, payment processors, registration and technology platforms, badge and printing providers, insurers, medical and security providers, photographers and media contractors, transportation vendors, schools, Faculty Advisors, legal guardians, professional advisers, and public authorities. Service providers may be contractually required to process data only for authorized purposes and to maintain appropriate confidentiality and security safeguards.

A.12 International Transfers. Because HIRC is based in the United States and certain technology or service providers may operate outside Brazil, personal data may be transferred internationally. The Organizers will use transfer mechanisms and safeguards required by applicable data-protection law and will limit transfers to what is reasonably necessary for the relevant purpose.

A.13 Retention. Personal data will be retained only for as long as reasonably necessary for the purposes described in this Notice, including the duration of the Conference relationship, certificate and academic records, accounting and tax obligations, safeguarding needs, dispute resolution, limitation periods, fraud prevention, and defense of legal rights. Marketing contact data may be retained until the person unsubscribes, withdraws consent where consent is the basis, or the Organizers determine that continued retention is no longer appropriate. Data that must be retained by law or for the exercise or defense of rights may be kept for the applicable period.

A.14 Data-Subject Rights. Subject to applicable law and identity verification, a data subject may request confirmation of processing, access, correction, information about sharing, anonymization, blocking or deletion where applicable, portability where legally available, review of certain automated decisions, information about consent, withdrawal of consent, and opposition to processing based on legitimate interests where applicable. Requests may be sent to info@hmunbrazil.org. Some requests may be limited where processing or retention remains legally required or necessary for safety or the exercise or defense of rights.

A.15 Security and Incidents. The Organizers will adopt reasonable technical and organizational measures appropriate to the nature of the data and the risks of the Conference environment. No system can be guaranteed completely secure. Where a personal-data incident triggers a legal notification obligation, the responsible Organizer will follow the applicable reporting and communication requirements.

A.16 Privacy Preferences and Marketing Authorization. By submitting an application or registration for HMUN Brazil and providing personal information through the official registration process, the Participant, Registration Contact, and, where applicable, the parent or legal guardian acknowledge and authorize HIRC and Instituto Diplomun, to the extent permitted by applicable law, to use non-sensitive identification, contact, school/delegation, participation, interest, and engagement data for Conference communications, institutional and commercial communications, audience development, relationship management, campaign measurement, marketing, and lead generation.

A.17 Updates. The Organizers may update this Privacy Notice to reflect legal, operational, vendor, or technology changes. Material changes will be communicated through the registration email, portal, or official website and will not retroactively deprive a data subject of a vested mandatory right.

ANNEX B - MEDIA RELEASE TERMS

B.1 Terms Only; Post-Acceptance Authorization. This Annex sets out the Media Release terms applicable to HMUN Brazil Participants and is not itself a consent form or signature page. Because HMUN Brazil is an educational conference that is routinely photographed, filmed, documented, and communicated through official institutional channels, acceptance of these Media Release terms forms part of the standard participation documentation for approved attendees, to the extent permitted by applicable law. After an application is approved, each adult Participant or, for a minor, the Participant's parent or legal guardian will formally acknowledge and authorize these terms within the required post-acceptance Liability Waiver. The acknowledgment, authorization, identification, and signature will therefore be collected in that Liability Waiver rather than in this Annex.

B.2 Grant of Permission. By completing the required post-acceptance Liability Waiver and the Media Release acknowledgment contained in it, the Participant or, for a minor, the Participant's parent or legal guardian authorizes Harvard International Relations Council, Inc. and Instituto Diplomun, together with their authorized Conference photographers, videographers, contractors, and official communications service providers, to photograph, film, record, and otherwise capture the Participant's image, likeness, voice, name, school or delegation affiliation, country/committee role, quotations, and interviews during HMUN Brazil 2027 and related official Conference activities.

B.3 Permitted Uses. Subject to applicable law and the best interests of minors, authorized media may be edited, reproduced, translated, published, displayed, distributed, and communicated in print and digital formats for Conference documentation, educational materials, websites, social media, newsletters, press relations, annual reports, recruitment for future HMUN Brazil editions, institutional promotion of HIRC or Instituto Diplomun, and materials describing or acknowledging official sponsors and partners. Use in sponsor or partner materials must relate to the Conference or sponsorship relationship and must not falsely imply that the Participant personally endorses a political position, commercial product, or unrelated service.

B.4 Territory, Media, and Compensation. The permission applies worldwide and across current and future media formats. No compensation, royalty, or ownership interest is owed for an authorized use. The Participant retains ownership of original content the Participant independently creates, subject to any license separately granted under the Terms.

B.5 Duration and Requests Concerning Future Uses. The authorization is intended to remain valid for five (5) years after the Conference. A Participant or parent/legal guardian may contact info@hmunbrazil.org to raise a privacy concern or request that particular future promotional uses be limited or discontinued. The Organizers will review and address such requests in good faith and in accordance with applicable law, taking reasonable and technically feasible steps where appropriate. Any later request does not invalidate uses or publications lawfully made before the request and may not require removal from archival records, printed materials already distributed, third-party press coverage, or backups that cannot reasonably be altered immediately.

B.6 Minors. For a Participant under eighteen (18), the Media Release acknowledgment and authorization governed by these terms must be completed and signed by a parent or legal guardian within the required post-acceptance Liability Waiver. The Organizers may also seek the minor's assent in an age-appropriate manner. Any use involving a child or adolescent will be handled with particular regard for dignity, safety, privacy, and the Participant's best interests, as required by applicable law.

B.7 No Private-Space Authorization. This Media Release does not authorize recording in restrooms, changing areas, medical consultations, safeguarding interviews, disciplinary meetings, hotel guest rooms, or other spaces where a Participant has a reasonable expectation of privacy, except where a separate lawful basis and specific authorization apply.

B.8 No Signature in this Annex. No name, checkbox, signature, or other acceptance field is completed in this Annex. The required Media Release acknowledgment and authorization, together with the Participant or parent/legal guardian identification and signature, will be collected only through the post-acceptance Liability Waiver after the application has been approved.